

# Oak Creek HOA

## ARCHITECTURAL COMMITTEE APPROVAL APPLICATION

Applicant Name: \_\_\_\_\_

Hm Ph: \_\_\_\_\_

Address: \_\_\_\_\_

Wk Ph: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Ph: \_\_\_\_\_

**\*\*Should you have multiple projects, please note that each project must be submitted separately\*\***

**1. Approval Requested (Please check one) NOTE: Complete details listed in #3 below.**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Fence Replacement (details) | <input type="checkbox"/> Landscape, Walkways, Beds | <input type="checkbox"/> Room/Garage Addition         |
| <input type="checkbox"/> Fence - NEW (max.40' col.)  | <input type="checkbox"/> Irrigation                | <input type="checkbox"/> Satellite Dish, Solar Panels |
| <input type="checkbox"/> Deck or Patio               | <input type="checkbox"/> Pool or Spa               | <input type="checkbox"/> Storage Building             |
| <input type="checkbox"/> Deck/Patio Cover            | <input type="checkbox"/> Playscape                 | <input type="checkbox"/> Painting                     |
| <input type="checkbox"/> Misc. _____                 |  |   |

**2. Please Describe Project - Attached additional pages, if necessary (We only know what you tell us.)**

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**IMPORTANT. . . Incomplete Information may impede approval.**

**3. Provide plans and specifications to depict the work to be undertaken (Submit all, as applicable); **be specific****

- A plot/survey plan showing the location & dimensions of the existing and proposed improvements; Plans & specs; footprint of location on property survey; copy of contractor proposal, if applicable; **be specific**
- Structural design, exterior elevations, exterior materials, colors, textures, and shapes of all improvements to be made; types, placements of plants, irrigation, etc. All specific measurements needed. **be specific**
- All exterior illumination including location and method of illumination - No "wash over" of lighting to adjoining property or common areas is permitted
- Existing and finished grades at lot corners and at corners of proposed improvements
- Provision for drainage with cut and fill detail if change in lot contour is involved
- Paint colors - **be specific**; is there a change, explain
- I certify that I am current on my homeowner assessment dues
- Will this project be done in phases?

Continued on next page

Estimated Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Estimated Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Who will do the actual work on this improvement? Home-owner / Contractor (Circle one)

Contractor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

***VENDOR SIGNAGE IS STRICTLY PROHIBITED***

**4. Notice to Applicant:**

**ALL replacements, new projects and changes MUST meet current CC&R's, etc**

The authority of the Architectural Control Committee ("ACC") is derived from the Assignment of Authority to Appoint and to Act as Architectural Committees for Oak Creek HOA Document No. 9647369 on April 13, 1995 in the Official Public Records of Williamson County, Texas ("Assignment").

**IMPORTANT: No work should be commenced until written approval is received from the ARC. Application valid for 120 days after approval. I further understand that I have 90 days to finish the project once project is approved.**

Applicant acknowledges contained in the Declaration in addition to any guidelines or rules adopted by the Association or ACC from time to time. All improvements must be constructed in accordance with the laws, rules, regulations, and building codes of governmental authorities having jurisdiction. Approval of this application does not constitute approval by any governmental authority, nor does it constitute a building permit.

Approval of this application does not give Applicant the right to enter upon the property of any other owner or the common area in order to perform the construction contemplated by this application.

Applicant certifies that the information contained herein is true and correct to the best knowledge and belief of Applicant. Additional information may be required by the ACC for clarifications.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

.....  
**SUBMIT THIS APPLICATION BY MAIL, FAX, E-MAIL OR IN PERSON TO:**

**Oak Creek HOA  
c/o Certified Management of Austin, LLC  
101 River Hills Drive  
Georgetown, TX 78628  
Ph: (512) 339-6962  
Fax: (512) 339-1317  
E-mail: [frontdesk@cmaustin.com](mailto:frontdesk@cmaustin.com)**

The application will be routed to the  
Oak Creek ACC, Inc. Architectural Control Committee for consideration  
*Please allow 3-4 weeks for processing applications.*

If your application should be denied by the ACC, you may request a review hearing with your HOA Board.