

River Oaks @ Westlake

Gate Code Request

Address: _____

Name: _____

Local Phone Number: (To be programmed into the gate system) _____

Would you like to be included in the gate directory: YES _____ NO _____

Personal Entry Code Requested: (Must be 4 digits) _____

PLEASE NOTE: Personal entry codes have 24 hour unrestricted access. All code usage is continuously monitored and recorded by the entry controller. As such you are responsible for your personal entry code and should be careful to whom it is given.

If you have a need for a restricted non-resident entry for vendors (i.e. yard maintenance, housekeeping, etc.) please fill out the following: This will only have access 9 a.m. – 6 p.m.

Vendor Entry Code Requested: (Must be 4 digits) _____

I have read and understand the River Oaks @ Westlake Gate Code Request. I understand that the gate is a controlled access gate, not a security gate. I understand that I am responsible for the gate codes that are assigned to me. I have need for the codes requested and for access by non-residents.

Signature: _____ Date: _____

Send completed form to: Certified Management of Austin 101 River Hills Drive Georgetown, TX 78628 Fax: 512-339-1317 Email to frontdesk@cmaustin.com.

FOR OFFICE USE ONLY

Date Received:

Date Completed: